

Minutes of SSP  
Minute du PPU

Présence - Attendance	Date : 2013/05/08
See Attendance document Voir document de présence	
Sujets abordés – Worked subjects	
Presentation : Stephen Woodley (see document in annexe A – voir document en annexe A) Liste des membres - Member list (Voir document Presence – see Attendance document) Vote pour le président – vote the chairman Règlement de vote – Vote Rules Web site – Site Internet Utilisation du courriel - Email usage Minutes	
Propositions	
Règlement de vote – Vote Rule (Annexe B) Web site – Site Internet Utilisation du Site de la municipalité, ne pas utiliser un site déjà existant, ne pas en faire Use the Municipality Site, not use an already existent site, no site at all Utilisation du courriel - Email usage Not use the email for discussion, only for proposition/suggestion Ne pas utiliser les courriels pour la discussion, seulement pour les propositions/suggestions	
Décisions – Decisions	
See votes and decisions documents Voir document de votes et de décisions  Président : À l'unanimité Denis Dezutter a été nommé Règlement de vote : la décision correspond à la proposition en Annexe B Site Internet : Le site de la municipalité est le seul site sur lequel peut être affiché tout ce qui ressort du comité. Le courriel : Ils ne doivent être utilisés que pour faire des propositions et non à des fins de discussions. Les minutes : Elles doivent être rapportées pour la prochaine réunion et signées par les personnes présentes lors de la réunion concernant ces minutes.  Chairman: Nominated by all Denis Dezutter Vote's rules: The decision corresponds with the proposition in Annexe B Web Site: Only the municipality site can be used to present anything bringing out from the committee. The emails: They must be used just for propositions, not for discussion. The minutes: They must be bring back the next meeting and signed by the member who attended the meeting concerning these minutes.	

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Idée pour la prochaine réunion – Next meeting idea

Suggestion Box for Citizen – Boîte de suggestion pour la population  
MRC impact – impact de la MRC  
Structure of work – Plan de travail  
Bcc in email – Bcc dans les courriels

Signatures :

Neal Sundet

Jules Martineau

Michel Bastien

Pierre Charles

David Beattie

Claude Gervais

Chris Faasen

Adrew Athens

Denis Dezutter

## Annexe A

Lessons from centre village:

1. Committee is advisory - does not make decisions. Decisions are made by elected officials.
2. Members work to devine the best interests of the community, not represent their own interests. Members should non-partisan and represent the variety of the population.
3. To be successful, I suggest that you need a strong written commitment from the municipality to have access to all relevant information - this is where the Centre village efforts failed because there was no information on water and sewage, which were the key drivers of the process. This commitment should be part of an MOU between the committee and the Municipality.
4. Transparency is fundamental - we had an open door policy for observers from any interest group or area.
5. This is a lot of work for volunteers. You need to write a consolidated report and to provide regular updates for the community. You also need to regularly communicate to individual citizens to get their inputs. The Centre Village committee had weekly, early morning meetings for six month and several weekend meetings.
6. Centre Village committee had a "Charette" - essentially a planning exercise where citizens gathered to actually draw on maps. This required considerable planning, base maps etc. You will need to establish if the municipality can provide technical support, such as maps.
7. Most members of the Centre Village committee were dissatisfied with the way their work was used to formulate the subsequent PPU. The PPU was developed by a consultant who, in my view at least, did not follow the recommendations. Water and sewage drove the PPU and was not part of the Charette because there was no available information.

8. The Centre Village committee was mostly appointed by the municipality. We elected a Chair (essential to run the meeting and the process) and added a few more members to round out the committee. We also asked knowledgeable members of the community to come to special meetings.

#### Role of Acre

1. ACRE is a non-profit and a registered charity, focused in nature conservation and education in Chelsea. We have been around since 1998 and we have worked to develop conservation by-laws (Pesticides, Wetlands) and run programs ( H2O Chelsea, Nature Chelsea, Aurora).

2. ACRE is a legal land trust and is interest in ensuring valuable conservations lands are kept for conservation lands in the long term. As such we can purchase lands and hold conservation easements.

3. ACRE has considerable professional expertise, including biology and land use planning. If you wish, we could survey the Farm Point area and advise the community on areas of ecological value. We have considerable survey work in Chelsea already and have a ecological map and values model.

4. ACRE takes no position on being pro-development or anti-development. Our interests are in nature conservation. New believe that conserving Chelsea biological diversity is good for our quality of life, our health and ultimately out survival. We have advised developers In the past on best practices. We will advice developers and the community when proposal conflicts with conserving important natural values.

## Annexe B

Vote Rule:

To have a vote, the attendance must be:

Number of attendant/ member in the committee

10/14, 9/13, 8/12, 8/11, 7/10, 6/9, 6/8, 5/7, 4/6, 4/5, 3/4, 2/3, 2/2

To be accepted: 50% + 1 voice

Règlement du vote:

Pour avoir un vote, la présence doit être :

Nombre de présent/ membre du comité

10/14, 9/13, 8/12, 8/11, 7/10, 6/9, 6/8, 5/7, 4/6, 4/5, 3/4, 2/3, 2/2

Pour être accepté : 50% + 1 voix

J'attends la décision de Madame Brault car je pense qu'elle ne désire pas participer aux votes pour ne pas être en conflit.

I'm waiting the decision of Miss Brault, because I think that she doesn't want to use her voice to not be in conflict.

I'm also waiting the decision of some member to be part of the committee.

J'attends également la décision de certains membres de faire part du comité.

Actuellement, je considère le nombre de membre à 12 => présence de 8 obligatoire pour un vote

Currently, I consider the number of member at 12 => attendance of 8 mandatory for voting