



---

**Membership form for community organizations for 2018**  
**(Deadline August 30, 2017)**

**SECTION 1: IDENTIFICATION OF ORGANIZATION**

*(Please note that the original application requires accurate information about your organization. We are aware that this exercise can be difficult. Upon renewal, sections 2, 3 and 4 are met only if there are changes in your organization. The financial picture must be completed for each renewal)*

1.1 Name of your organization

1.2 Person who has completed the form

Name :

Title:

Telephone number :

Email :

1.3 Address for correspondence (administrative headquarters)

Civic no : :

City : Postal Code :

1.4 Public Information (**municipal website**):

Designated contact:

Telephone number :

Email address :

1.5 Designated liaison with the Recreations Department

Name:

Telephone number :

Email adress :

1.6 History

Foundation date:

Registered not for profit:

YES

NO

If yes, please indicate your N.E.Q :





## SECTION 2. INFORMATION ON THE ORGANIZATION

- Is your organization non for profit? OUI  NON
- Are 50% of your board members residents of Chelsea? OUI  NON
- Does your organization serve and focus on Chelsea residents? OUI  NON
- Does your organization have 15 members or participants? OUI  NON
- Do you promote your activities in French or English or are promotions bilingual? OUI  NON
- Are all or most of your group's activities held on Chelsea territory? OUI  NON
- Do you avoid any duplication of a service or activity that can be offered by the municipality or other organizations recognized on the territory of Chelsea? OUI  NON
- Do you have one or more financial source other than the municipality? OUI  NON
- What is your organization's mission?  
*(description below)*



---

### SECTION 3. SELECTION CRITERIA

3.1 How many months a year does your organization offer activities?

- Less than 3 months
- 3 to 5 months
- 6 to 9 months
- 10-12 months

3.2 Check the description below that best describes your organization purpose.

Recreational organization which operate in one of the following spheres of activity: Recreation, physical activity, sport, outdoor activities or cultural activities (music, art, etc.).	<input type="checkbox"/>
Community organization which operates in the field of people aid, social development and promotion, social education or community economic development.	<input type="checkbox"/>

3.3 What age group does your organization serves mostly? (Select one only)

- 0-5 years
- 6-17
- 18-54
- 55 +
- FAMILIES

3.4 Approximately how many people consists your group?

- Less than 50
- Between 50 and 100
- More than 100

3.5. Approximately what percentage of participants from your organization resident in Chelsea? (Enter the percentage in this box. Refer to the number of participants in the response 3.4.)

Click here to enter text.



3.6 What is the approximate percentage of participants from your organization under the age of 18?

Enter the percentage in this box. Refer to the number of participants in the response 3.4.

Click here to enter text.

3.7 What is your cash flow?

75% or more

50-74%

30 to 49%

Less than 30%

3.8 How many volunteers are involved in your organization?

3.9 How often does your organization does it meet for democratic purposes (Board of Directors, Annual Meeting of the Board). Premises for these meetings are provided by level of recognition (*see page 16 of the recognition and support policy*)

More than once a month

Once a month

Once a year

Less than once a year





Service des loisirs, du sport, de la culture et de la vie communautaire

Municipalité de Chelsea

100, chemin Old Chelsea, Chelsea (QC) J9B 1C1

Tel. : (819) 827-6228 Fax : (819) 827-2672

[www.chelsea.ca](http://www.chelsea.ca)

---

## SECTION 5. CHELSEA VOLUNTEERS GALA

The Municipality takes the opportunity to thank the people who are involved in some way in the various organizations of Chelsea. All recognized community groups will have the chance to nominate a volunteer for the 2018 Recognition Gala.

Be prepared to submit an application for January 2018!

## SECTION 6. CALL FOR PROJECTS

Call for projects

The Municipality of Chelsea's Fund for Cultural, Recreational, Sports, Social and Community life Development aims to re-enforce and maintain development and activities on Chelsea territory.

This fund is primarily designed for Community Organizations recognized in 2017, under the umbrella of Chelsea's Policy for the recognition and support of Community Organizations.

### **How to submit a project**

Any recognized organization wishing to submit a project related to recreation, sport, culture, social or community life can do so within the framework of the Call for projects.

To consult the Call for Projects Guide please visit our website.