



Permit Request

Request started on: _____ Request Completed on: _____ Req. No

Entered by: _____

Permit Type: **Site preparation**

Nature: _____

Identification

Owner

Name: _____

Address: _____

City: _____

Postal Code: _____

Phone: _____

Applicant

Name: _____

Address: _____

City: _____

Postal Code: _____

Phone: _____

Email: _____

Location

Roll No.: _____	Use Code: _____
Address: _____	Projected Use Code: _____
Zone: _____	Frontage: _____
Distinct P. of Land: <input type="checkbox"/>	Depth: _____
	Area: _____
	Number of Dwelling Units: _____
Zoning Code: _____	Year of Construction: _____
Inspection Sector: _____	Number of Stories: _____
Service: _____	Floor Area m ² : _____
Cadastre: _____	Number of Affected Units: _____

Work

Project undertaker

Name: _____

Address: _____

City: _____

Postal Code: _____

Phone: _____

Fax: _____

RBQ No.: _____

NEQ No.: _____

Project manager

Name: _____

Phone: _____

Work Starting Date: _____

Work Completion Target Date: _____

Completion Date: _____

Work Value: _____

Site preparation**Work objective**

- Soil test
 Planned construction/work
 New driveway/culvert

Tree cutting needed: Yes No

Number of Trees : **Is/Are the tree(s) identified?**

Installation Features (Is/Are there any of the following on the lot or nearby?) :

- Watercourse
 Lake
 Wetland
 Riparian Strip

Location of work

- Front Yard
 Left Side Yard
 Right Side Yard
 Back Yard

Required Documents	Submitted	Submitted on
<u>Layout plan to scale showing the work location</u>	<input type="checkbox"/>	
<u>Layout plan showing the trees to be cut, if applicable</u>	<input type="checkbox"/>	
<u>Dimension and location of the culvert, if applicable</u>	<input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	

Work Description

[Empty box for Work Description]

Applicant's Signature

Applicant's Signature: _____ Date: _____