

## **1. Online Community Bulletin Board**

The Community Bulletin Board is bilingual and established by the municipality to provide visibility to recognized organizations. It allows these organizations to promote their activities or public interest messages to residents, visitors, and service users.

## **2. Publications and Content**

The bilingual Community Bulletin Board is administered by the Recreation and Communications Services (hereinafter referred to as "Administrators"). All publications are written by users, and administrators reserve the right to verify their content. Administrators may remove messages for any reason they deem relevant, including but not limited to inappropriate or incomprehensible content, defamatory remarks, incomplete information, or poor quality of French and English. If an administrator removes a publication, the user will receive an email informing them of the removal. In such a case, the user can make the necessary modifications to make it compliant for publication.

For any questions, contact the Recreation Service at 819 827-6228 or by email at [loisirs@chelsea.ca](mailto:loisirs@chelsea.ca).

## **3. Publication Deadline**

Once the publication form has been filled out, users should allow up to 5 business days for their announcement to be posted on the bulletin board. The deadline may be subject to change without notice. This timeframe should be considered in promotion schedules, especially for events

## **4. Hyperlinks or Documents**

Users can include documents or hyperlinks related to their publication, such as event posters or links to their website if applicable, or any other relevant information related to their publication.

## **5. Intellectual Property**

Users must ensure they do not infringe on intellectual property rights, especially, but not limited to, copyright. It is the user's responsibility to obtain the necessary rights before allowing publication.

## **6. Responsibility**

Users bear full responsibility for the content of their publications.

Despite the Municipality hosting this platform, it cannot be held responsible for the form, accuracy, and content of publications written and provided by users, nor for the content of hyperlinks or documents attached to user publications or the consequences arising from the user's failure to obtain intellectual property rights beforehand.

## **7. Service Termination**

The Municipality of Chelsea reserves the right, at its sole discretion, to modify the content of these terms of use or terminate the service offered at any time and without notice.